Illinois Resource Center
Professional Development Program Catalog

FOR TEACHERS AND ADMINISTRATORS
OF LINGUISTICALLY AND CULTURALLY
DIVERSE STUDENTS

ONLINE REGISTRATION ALSO AVAILABLE

2018-2019 Courses: Fall 2018 – Summer 2019

THE CENTER: RESOURCES FOR TEACHING AND LEARNING
ILLINOIS RESOURCE CENTER
2626 S. CLEARBROOK DRIVE, ARLINGTON HEIGHTS, IL 60005
(224) 366-8555 | WWW.THECENTERWEB.ORG/IRC
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Since 1972, the Illinois Resource Center (IRC) has provided assistance to educators serving linguistically and culturally diverse students. With support from the Illinois State Board of Education, the IRC has emerged as a major statewide intermediate service agency, and its educational and professional development programs have helped thousands of educators throughout Illinois and the nation to develop effective learning environments for English Learners (ELs).

**OUR PHILOSOPHY**

Quality education is maximized when there is a well-integrated system in which every stakeholder shares the responsibility for the social-emotional well-being and academic success of all students.

**OUR MISSION**

The IRC strives to enhance teaching and learning for English Learners.

**OUR GOALS**

The IRC supports a systems approach to the education of English Learners which involves accessing and maximizing all available resources with the goal of creating effective learning environments. In this system, the components of standards, assessment, program design, curriculum and instruction are inter-related, as shown in the accompanying graphic. The system evolves and improves over time through research-based professional development and evaluation of services. This system also relies on a variety of resources including human, fiscal, physical, linguistic and cultural assets. Applied together, the components, resources, and supports create a synergy that promotes optimal teaching and learning for ELs.
Bilingual and ESL Endorsement Requirements
Graduate courses offered by the IRC [credit via National Louis University] fulfill ISBE requirements for a Bilingual or ESL endorsement.

An endorsement for bilingual or ESL will be issued to individuals meeting the requirements listed as A, B, C, and D below.

A. Possess a valid Illinois Professional Educator License (e.g., early childhood, elementary, secondary).

B. Complete 18 semester hours of graduate credit distributed among five areas. (At the Illinois Resource Center, these five areas entail five core courses and 1 elective.) Choice of courses is dependent on the endorsement you are seeking and the endorsement options are outlined below.

C. Possess 100 clock hours of bilingual or ESL clinical experience or three months teaching experience in bilingual or ESL programs.

D. Pass a language examination in the non-English language to be taught (applies to bilingual endorsement only). Individuals who obtain an ESL endorsement may only teach in this capacity at the grade level for which their license is valid. Individuals who qualify for bilingual endorsement, however, may teach ESL in grades K-6, as well as all other subject areas of a bilingual education program in the language in which they are approved.

Language Proficiency Test Information
If you are applying for the bilingual endorsement, you must also pass the Language Proficiency Exam in the non-English language to be taught. Refer to the Illinois Licensure Testing System website in 2018-2019 for test dates. Applicants may sign up online for the tests. The web address is http://www.icts.nesinc.com. Please look under “Language Proficiency Tests”.

Courses to obtain both the ESL and Bilingual Endorsements (18 graduate credit hours)
1. Foundations in Language Minority Education
2. Methods and Materials for Teaching English as a Second Language
3. Methods and Materials for Teaching Bilingual Students
4. Assessment of Language Minority Students
5. Cross Cultural Education
6. Reading in a New Language: Linguistic Considerations OR Introduction to Linguistics

Elective Courses
- Reading in a New Language: Linguistic Considerations
- Introduction to Linguistics
- Technology Instruction for Linguistically and Culturally Diverse Students
- Methods and Materials for Teaching Bilingual Students (ESL endorsement only)

How do I obtain my endorsement when my coursework at the IRC is finished?
If all coursework was taken at the IRC or NLU, the process for requesting a Bilingual/ESL endorsement begins with NLU’s online form accessed through the NLU Student Portal. Please go to http://www.nl.edu/licensure/instructions for further information.

You should NOT apply directly to ELIS for the endorsement. Any student who applies directly to ISBE will have to wait significantly longer (usually 5-6 months) for a transcript review to get the Endorsement added.

What if I have taken some of the ESL and/or Bilingual courses at another university?
If you have taken courses with another university, you must verify this coursework with ISBE. NLU cannot recommend for Endorsement, courses taken at other institutions. To find out if non-NLU coursework has met a state requirement, you have the following options:
1. Contact the prior university to find out which endorsement requirements have been met.
2. Apply for the Endorsement in ELIS and ISBE will send you a list of deficiencies. With this information NLU/IRC can work with you to determine the remaining required courses needed for the Endorsement.

Frequently Asked Questions (FAQs)
For additional information regarding the ESL and/or Bilingual endorsement courses relevant for the ESL or bilingual special education approval, as well as Resources for Assistance offered by National Louis University, please see Frequently Asked Questions (FAQs) at https://tinyurl.com/ybeqrmr5.
COURSE REGISTRATION

Terms and Policies

BILINGUAL AND ESL ENDORSEMENT COURSES

General Information

The Illinois Resource Center, in conjunction with National Louis University (NLU), offers a comprehensive package of specialized graduate courses which can be applied toward partial fulfillment of the requirements for bilingual and ESL teacher endorsement. Graduate credit for course work is provided by NLU.

LOCATION: Courses will be held at the Illinois Resource Center, 2626 S. Clearbrook Drive, Arlington Heights, unless otherwise noted.

COST: $635.00 for 3 graduate credit hours per course. Clinical hours are included in each course.

TEXTBOOKS: Students are responsible for purchasing their own textbook(s). Students will receive a registration confirmation email four weeks prior to the first class session, which will specify which book(s) to purchase.

FAQS: Answers to many questions can be found at: https://tinyurl.com/ybeqmrm5

NOTE: Be advised that most IRC courses assume some prior experience using technology. In many instances, course resources are provided through web-based blackboards, and student assignments are submitted electronically.

IRC Attendance Policy

These Bilingual and ESL endorsement courses are graduate level courses with the expectation that students will attend all classes promptly. It is highly recommended that you make every effort to attend the first class of any course sequence as the general scope of the course/clinical dates/assignments are outlined in the syllabus distributed at this first session. In order to avoid a conflict with regard to attending the first session, please check your school calendar before registering for a specific course. (Conflicts due to national or religious holidays may be resolved with an instructor.) Should there be an issue pertaining to non-attendance at any class session, it will be the student’s responsibility to obtain any missed information.

For evening classes, one absence (half-day for all-day classes) with an acceptable excuse is permitted, but two missed classes (one day for all-day classes) will cause the student’s grade to be lowered one letter and after a third absence the student must withdraw from the course. Significant lateness will accumulate as an absence as well. Should a student need to withdraw/drop a course, the request must be submitted in writing.

Please note that in cases of bad weather, TV/radio/website announcements regarding National Louis University may not apply to IRC classes. Please call the IRC directly for possible class cancellations. This information will also be posted on the IRC website. Saturday class participants should contact their instructor directly.

IRC Registration, Payment and Cancellation Policy

Registration deadline is 4 weeks prior to the starting date of each course based on space availability. Because of limited enrollment policies, registration will be taken on a first come, first served basis. If you have missed the deadline, you must call the IRC prior to submitting a registration form to ensure space is available. Please note that, once you attempt to register either through the mail or online, your payment will be automatically processed. If in the event that a course is closed and your payment has been processed, you will be refunded the full amount within 30 days.

Registration for Fall courses must be paid in full. Registration for other semesters must be accompanied by a $75.00 nonrefundable deposit per course. Deposits cannot be applied toward any other courses in the event of cancellation, course changes, and overpayments made by the participant. No exceptions will be made, please double-check registrations and payments before submitting them.

After the second session of the course, there will be NO tuition refunds. The remaining tuition balance (minus deposit) must be paid no later than four weeks prior to the course starting date. If full payment has not been received four weeks prior to the start date of the course, a student will be dropped from the class roster in order to accommodate others who may be on the waiting list. Students registering for coursework, beginning with Foundations, will be expected to fill out an NLU online application during the first class session to be admitted as a non-degree seeking student.

Online registration is available. We encourage you to register online at www.thecenterweb.org/irc if you plan to pay using your personal credit card and the credit card billing address is the same as your home address (note the card name must be in the name of the student registering for a course).

Payment information: For payment by check ONLY, mail to The Center/Illinois Resource Center, P.O. Box 408379, Chicago, IL 60640-0010. Credit card payments may also be mailed to The Center/IRC, 2626 S. Clearbrook Dr., Arlington Heights, IL 60005.

The IRC reserves the right to cancel a course due to low enrollment.

CLASSES FILL QUICKLY: REGISTER EARLY FOR ANY SEMESTER DURING THE 2018-2019 SCHOOL YEAR.
### Foundations in Language Minority Education (NATIONAL #CIL-500)

- The political, social and educational issues that contributed to the formulation of local, state, and federal policy regarding appropriate public school services for language minority populations
- Specific instructional models and their theoretical and empirical bases
- Current research on program effectiveness and pupil achievement

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<th>DATES &amp; TIMES</th>
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<td>193002011</td>
<td><strong>Fall 18</strong> (A) Tuesdays 4:45 p.m. – 8:45 p.m. Sep. 25, Oct. 2, 9, 16, 23, 30, Nov. 6, 13, 20, 27, Dec. 4, 2018</td>
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<td>193002012</td>
<td><strong>Winter 19</strong> (B) Wednesdays 4:45 p.m. – 8:45 p.m. Jan. 9, 16, 23, 30, Feb. 6, 13, 20, 27, Mar. 6, 13, 20, 2019</td>
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<td>193002013</td>
<td><strong>Spring 19</strong> (C) Wednesdays 4:45 p.m. – 8:45 p.m. Apr. 3, 10, 17, 24, May 1, 8, 15, 22, 29, Jun. 5, 12, 2019</td>
</tr>
<tr>
<td>203002010</td>
<td><strong>Summer 19</strong> (D) Mondays and Wednesdays 9:00 a.m. – 3:00 p.m. Jul. 1, 3- forced clinical, 8, 10, 15, 17, 22, 2019</td>
</tr>
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</table>

**PREREQUISITE:**
- NONE

### Methods and Materials for Teaching English as a Second Language (NATIONAL #CIL-505)

- Strategies for teaching listening, speaking, reading and writing
- Selection, use and evaluation of ESL materials
- Integrating ESL into the curriculum

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<td><strong>Fall</strong> (A) Thursdays 4:45 p.m. – 8:45 p.m. Sep. 27, Oct. 4, 11, 18, 25, Nov. 1, 8, 15, 22-clinical, 29, Dec. 6, 2018</td>
</tr>
<tr>
<td>193002021</td>
<td><strong>Winter</strong> (B) Tuesdays 4:45 p.m. – 8:45 p.m. Jan. 8, 15, 22, 29, Feb. 5, 12, 19, 26, Mar. 5, 12, 19, 2019</td>
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<tr>
<td>193002022</td>
<td><strong>Spring</strong> (C) Thursdays 4:45 p.m. – 8:45 p.m. Apr. 4, 11, 18, 25, May 2, 9, 16, 23, 30, Jun. 6, 13, 2019</td>
</tr>
</tbody>
</table>

**PREREQUISITE:**
- FOUNDATIONS IN LANGUAGE MINORITY EDUCATION

**NOTE:**
- ALL ESL METHODS SECTIONS ARE GRADE LEVELS K-12.

### Methods and Materials for Teaching Bilingual Students (NATIONAL #CIL-506)

- Instructional strategies for content area classes: science, social studies and math
- Content-based language instruction
- Management of a multilevel classroom
- Curriculum development
- Collaborative teaching strategies

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<th>DATES &amp; TIMES</th>
</tr>
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<td>193002030</td>
<td><strong>Fall</strong> (A) Wednesdays 4:45 p.m. – 8:45 p.m. Sep. 26, Oct. 3, 10, 17, 24, 31, Nov. 7, 14, 21-clinical, 28, Dec. 5, 2018</td>
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<tr>
<td>193002031</td>
<td><strong>Spring</strong> (B) Wednesdays 4:45 p.m. – 8:45 p.m. Apr. 3, 10, 17, 24, May 1, 8, 15, 22, 29, Jun. 5, 12, 2019</td>
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</tbody>
</table>

**PREREQUISITE:**
- FOUNDATIONS IN LANGUAGE MINORITY EDUCATION
Assessment of Language Minority Students (NATIONAL #CIL-510)

- Issues of non-discriminatory assessment
- Instruments and procedures useful in assessing both the language and academic proficiency of language minority students
- Procedures for designing a diagnostic assessment of the language proficiency of special needs students
- Suggestions for compiling comprehensive evaluations of students and programs

Fall (A) Tuesdays 4:45 p.m. – 8:45 p.m.
Sep. 25, Oct. 2, 9, 16, 23, 30, Nov. 6, 13, 20, 27, Dec. 4, 2018

Winter (B) Wednesdays 4:45 p.m. – 8:45 p.m.
Jan. 9, 16, 23, 30, Feb. 6, 13, 20, 27, Mar. 6, 13, 20, 2019

Spring (C) Tuesdays 4:45 p.m. – 8:45 p.m.
Apr. 2, 9, 16, 23, 30, May 7, 14, 21, 28, Jun. 4, 11, 2019

Summer (D) Thursdays 4:45 p.m. – 8:45 p.m.
Apr. 4, 11, 18, 25, May 2, 9, 16, 23, 30, Jun. 6, 13, 2019

*NEW COURSE*

Summer (E) Tuesdays 9:00 a.m. – 3:00 p.m.
June 25, July 2, 9, 16, 23, 30, Aug. 6, 2019

FORMAT: THIS IS AN ONLINE ASYNCHRONOUS COURSE. ALL COURSE CONTENT WILL BE ONLINE WITH THE EXCEPTION OF THE FIRST SESSION WHICH WILL BE A MANDATORY FACE-TO-FACE MEETING.

Cross-Cultural Education (NATIONAL #CIL-531)

- The role of culture in the American educational system and how various ethnolinguistic groups contribute to the cultural dynamics of a classroom
- Cultural dynamics at work in student assessment, teacher expectation, and pedagogical practices
- How to promote learning through effective multicultural classroom management

Fall (A) Wednesdays 4:45 p.m. – 8:45 p.m.
Sep. 26, Oct. 3, 10, 17, 24, 31, Nov. 7, 14, 21-clinical, 28, Dec. 5, 2018

Winter (B) Wednesdays 4:45 p.m. – 8:45 p.m.
Jan. 9, 16, 23, 30, Feb. 6, 13, 20, 27, Mar. 6, 13, 20, 2019

Spring (C) Tuesdays 4:45 p.m. – 8:45 p.m.
Apr. 2, 9, 16, 23, 30, May 7, 14, 21, 28, Jun. 4, 11, 2019

Summer (D) Tuesdays and Thursdays: 9:00 a.m. – 3:00 p.m.
July 2, 4-clinical, 9, 11, 16, 18, 23, 2019

Reading in a New Language: Linguistic Considerations (NATIONAL #CIL-512)

- The process of reading in a first language compared to the process of reading in a second language
- Methods of developing second language reading skills and specific strategies for use in the classroom
- Selection of second language reading materials and reading in the content areas; development of writing skills in a second language

Fall (A) Thursdays 4:45 p.m. – 8:45 p.m.
Sep. 27, Oct. 4, 11, 18, 25, Nov. 1, 8, 15, 22-clinical, 29, Dec. 6, 2018

Winter (B) Tuesdays 4:45 p.m. – 8:45 p.m.
Jan. 8, 15, 22, 29, Feb. 5, 12, 19, 26, Mar. 5, 12, 19, 2019

Spring (C) Thursdays 4:45 p.m. – 8:45 p.m.
Apr. 4, 11, 18, 25, May 2, 9, 16, 23, 30, Jun. 6, 13, 2019

Summer (D) Mondays and Wednesdays 9:00 a.m. – 3:00 p.m.
Jul. 1, 3- forced clinical, 8, 10, 15, 17, 22, 2019
Technology Instruction for Linguistically and Culturally Diverse Students (NATIONAL #CIL-532)

- Using computers and interactive media for language proficiency and academic achievement
- Selecting and using software, hardware, and interactive media within various content areas
- Integrating technology instruction into the classroom

**193002001 Winter 19 (A) Tuesdays 4:45 p.m. – 8:45 p.m.**
Jan. 8, 15, 22, 29, Feb. 5, 12, 19, 26, Mar. 5, 12, 19, 2019

**193002002 Spring 19 (B) Wednesdays 4:45 p.m. – 8:45 p.m.**
Apr. 3, 10, 17, 24, May 1, 8, 15, 22, 29, Jun. 5, 12, 2019

**FORMAT:**
ALL CLASSES WILL BE ONLINE WITH THE EXCEPTION OF THE FIRST SESSION WHICH WILL BE A MANDATORY FACE-TO-FACE SESSION. IF YOU REGISTER FOR ANY TECHNOLOGY CLASS, YOU MUST BRING A LAPTOP COMPUTER TO THIS FIRST SESSION.

**PREREQUISITES:**
FOUNDATIONS IN LANGUAGE MINORITY EDUCATION AND EITHER METHODS AND MATERIALS FOR TEACHING BILINGUAL STUDENTS OR METHODS AND MATERIALS FOR TEACHING ESL. IN ADDITION, PARTICIPANTS MUST HAVE A WORKING KNOWLEDGE OF SOFTWARE SUCH AS MS WORD, EXCEL AND POWERPOINT AS WELL AS A BASIC KNOWLEDGE OF WWW.BROWSING APPLICATIONS.
PERSONAL INFORMATION

Last Name__________________________________________ First Name (formal)____________________ Middle Initial ______________

Maiden Name (if applicable)________________________________________ IEIN# or SS# (Last four digits)___________________

Home Address________________________________________________________________________________________________

City_______________________________________________ State_____________ Zip Code__________ County___________________

Home Phone Number__________________________________ Cell Phone Number__________________________________

Personal Email Address________________________________________________________

EMPLOYMENT INFORMATION

District Name/Number____________________________________________________________________________________________

District Address________________________________________________________________________________________________

City_______________________________________________ State_____________ Zip Code__________ County___________________

School Name________________________________________________________________________________________________

School/Work Address____________________________________________________________________________________________

City_______________________________________________ State_____________ Zip Code__________ County___________________

Work Phone Number____________________________________________________________________________________________

School Email Address________________________________________________________

Preferred Mailing Address: □ Home □ Program/Work

Position: □ Administrator □ Bilingual Program Director □ Coordinator □ Counselor □ Principal □ Superintendent

□ Teacher □ Teacher Assistant □ Other __________________________________________ Grade Level(s)____________________

Program: □ ESL □ Bilingual □ General Education □ Dual Language □ Other __________________________

Please indicate whether you have had the following courses:

□ Yes □ No Foundations in Language Minority Education

□ Yes □ No Methods and Materials □ ESL □ Bilingual

Registration Deadline is 4 weeks prior to the starting date of each course based on space availability. Registration for fall courses must be paid in full. Registration for courses in other semesters must be accompanied by a $75.00 nonrefundable deposit per course, and will be taken on a first-come, first-served basis. Deposits cannot be applied toward any other courses in the event of cancellation by the participant. After the second session of the course, there will be NO tuition refunds. The remaining tuition balance (minus deposit) must be paid no later than four weeks prior to the course starting date to avoid being dropped from the course in order to accommodate others who may be on the waiting list. The IRC reserves the right to cancel a course due to low enrollment. Please note that, once you attempt to register either through the mail or online, your payment will be automatically processed. If in the event that a course is closed and your payment has been processed, you will be refunded the full amount within 30 days. If you have missed the registration deadline, you must call the IRC prior to mailing a registration form to ensure space is available.

If paying by check, please complete and mail (DO NOT FAX) with your check (payable to The Center) to: The Center: Resources for Teaching and Learning/Illinois Resource Center, P.O. Box 408379, Chicago, IL 60640-0010

If you are paying with a credit card, we encourage you to register online at www.thecenterweb.org/irc.
Please indicate the course(s) you are registering for:

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<td><em>NEW COURSE</em></td>
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TOTAL $ ________ $ ________

If you are paying with your personal credit card and the card billing address is the same as your home address, we encourage you to register online at www.thecenterweb.org/irc for secure online payment.

For payment by check ONLY, mail to: The Center/IRC, PO Box 408379, Chicago, IL 60640-0010
- Check #_________ enclosed in the amount of $_________ (make check payable to THE CENTER)

For payment by credit card, mail to: The Center/IRC, 2626 S. Clearbrook Dr., Arlington Heights, IL 60005
- Charge my credit card in the amount of $_________
- Visa: Account number_________________________ Expiration date________
- Master Card: Cardholder name (please print)_________________________
- Cardholder email address_________________________
- Cardholder billing address_________________________ State __ Zip Code _______ County __________
- Cardholder signature ________________________________

I have read and agree to the registration terms and policies as related to courses listed on page 3. Please Initial: ________________________________

PLEASE COMPLETE BOTH SIDES OF REGISTRATION FORM (PAGES 7 AND 8)

CODE: 4330 40 300-19
**Directions and Travel Arrangements to IRC**
2626 S. Clearbrook Drive, Arlington Heights, IL 60005-4626

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**From Chicago, IL**
1. Take I-90 W. toward O’Hare/Rockford
2. Take Arlington Hts. Rd. exit
3. Turn right onto Arlington Hts. Rd.
4. Turn right onto E. Algonquin Rd.
5. Continue on E. Algonquin Rd.
6. Turn right onto S. Clearbrook Dr.
7. Continue around curve—The Center will be on your right.

**From I-294**
1. Take I-90 W. toward Rockford
2. Take Arlington Hts. Rd. exit
3. Turn right onto Arlington Hts. Rd.
4. Turn right onto E. Algonquin Rd.
5. Continue on E. Algonquin Rd.
6. Turn right onto S. Clearbrook Dr.
7. Continue around curve—The Center will be on your right.

**From Rockford, IL**
1. Take I-90 E. toward Chicago
2. Take Arlington Hts. Rd. exit
3. Turn left onto Arlington Hts. Rd.
4. Turn right onto E. Algonquin Rd.
5. Continue on E. Algonquin Rd.
6. Turn right onto S. Clearbrook Dr.
7. Continue around curve—The Center will be on your right.

**PACE Bus Information**
There is a PACE bus available Monday through Saturday from Rosemont CTA Train Station to The Center. The #606 bus travels via I-90 to Route 83 (Elmhurst Road) and continues to Algonquin Road. Exit the bus across from Clearbrook Drive before Goebbert Road. (This bus goes on to Woodfield.) The Center is about a two block walk.

The schedule is very convenient. Monday through Friday, the bus leaves every 10 minutes during rush hour in the morning and in the evening. On Saturday, the bus is available every 30-40 minutes.

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**Parking Information**
Additional street parking available along S. Clearbrook Drive and E. Brook Drive
SPECIAL EVENTS

BILINGUAL PROGRAM DIRECTORS’ MEETING
SEPTEMBER 20 & 21, 2018
Westin Hotel, Itasca, Illinois

42nd ANNUAL STATEWIDE CONFERENCE FOR TEACHERS OF LINGUISTICALLY AND CULTURALLY DIVERSE STUDENTS
DECEMBER 4-7, 2018
Hilton/Chicago Oak Brook Hills Resort and Conference Center, Oak Brook, Illinois 60523

ESSA-ESEA 2019 STATEWIDE CONFERENCE
FEBRUARY 11-13, 2019
Sheraton Grand Chicago, Chicago, Illinois

14TH ANNUAL BILINGUAL PARENT SUMMIT
MAY 11, 2019
Hilton/Chicago Oak Brook Hills Resort and Conference Center, Oak Brook, Illinois 60523
REGISTRATION MAILING ADDRESS
The Center: Resources for Teaching and Learning
Illinois Resource Center
P.O. Box 408379
Chicago, IL 60640-0010

Registration Deadline is 4 Weeks Prior to the Starting Date of Each Course!

Register NOW for any semester during the 2018-19 school year!