Teacher Endorsement Requirements and Procedures ............................................2
Course Registration Terms and Policies .................................................................3
IRC Courses with NLU Graduate Credit: .............................................................4
  > Location: Illinois Resource Center, Arlington Heights ..........................4
  > Offered in Locations Other than Arlington Heights ............................7
Special Events ......................................................................................................8
IRC Courses 2019-2020 Registration Form .....................................................9-10
IRC Courses 2019-2020 Registration Form Offered in Locations Other than Arlington Heights .........................................................11-12
Maps ..................................................................................................................13
Directions and Travel Arrangements to IRC .....................................................14
Since 1972, the Illinois Resource Center (IRC) has provided assistance to educators serving linguistically and culturally diverse students. With support from the Illinois State Board of Education, the IRC has emerged as a major statewide intermediate service agency, and its educational and professional development programs have helped thousands of educators throughout Illinois and the nation to develop effective learning environments for English Learners (ELs).

**OUR PHILOSOPHY**

Quality education is maximized when there is a well-integrated system in which every stakeholder shares the responsibility for the social-emotional well-being and academic success of all students.

**OUR MISSION**

The IRC strives to enhance teaching and learning for English Learners.

**OUR GOALS**

The IRC supports a systems approach to the education of English Learners which involves accessing and maximizing all available resources with the goal of creating effective learning environments. In this system, the components of standards, assessment, program design, curriculum and instruction are inter-related, as shown in the accompanying graphic. The system evolves and improves over time through research-based professional development and evaluation of services. This system also relies on a variety of resources including human, fiscal, physical, linguistic and cultural assets. Applied together, the components, resources, and supports create a synergy that promotes optimal teaching and learning for ELs.
TEACHER ENDORSEMENT

Requirements and Procedures

Bilingual and ESL Endorsement Requirements

Graduate courses offered by the IRC (credit via National Louis University) fulfill ISBE requirements for a Bilingual or ESL endorsement.

An endorsement for bilingual or ESL will be issued to individuals meeting the requirements listed as A, B, C, and D below.

A. Possess a valid Illinois Professional Educator License (e.g., early childhood, elementary, secondary).
B. Complete 18 semester hours of graduate credit distributed among five areas. (At the Illinois Resource Center, these five areas entail five core courses and 1 elective.) Choice of courses is dependent on the endorsement you are seeking and the endorsement options are outlined below.
C. Possess 100 clock hours of bilingual or ESL clinical experience or three months teaching experience in bilingual or ESL programs.
D. Pass a language examination in the non-English language to be taught (applies to bilingual endorsement only). Individuals who obtain an ESL endorsement may only teach in this capacity at the grade level for which their license is valid. Individuals who qualify for bilingual endorsement, however, may teach ESL in grades K-6, as well as all other subject areas of a bilingual education program in the language in which they are approved.

Language Proficiency Test Information

If you are applying for the bilingual endorsement, you must also pass the Language Proficiency Exam in the non-English language to be taught. Refer to the Illinois Licensure Testing System website in 2019-2020 for test dates.

Applicants may sign up online for the tests. The web address is http://www.icts.nesinc.com. Please look under “Language Proficiency Tests”.

Courses for ESL Endorsement (18 graduate credit hours)

1. Foundations in Language Minority Education
2. Methods and Materials for Teaching English as a Second Language
3. Assessment of Language Minority Students
4. Cross Cultural Education
5. Reading in a New Language: Linguistic Considerations
6. One elective course (see list of elective courses on this page)

Courses for Bilingual Endorsement (18 graduate credit hours)

1. Foundations in Language Minority Education
2. Methods and Materials for Teaching Bilingual Students
3. Methods and Materials for Teaching English as a Second Language
4. Assessment of Language Minority Students
5. Cross Cultural Education
6. One elective course (see list of elective courses)

Courses to obtain both the ESL and Bilingual Endorsements (18 graduate credit hours)

1. Foundations in Language Minority Education
2. Methods and Materials for Teaching English as a Second Language
3. Methods and Materials for Teaching Bilingual Students
4. Assessment of Language Minority Students
5. Cross Cultural Education
6. Reading in a New Language: Linguistic Considerations

Elective Courses taught at the IRC

- Reading in a New Language: Linguistic Considerations
- Technology Instruction for Linguistically and Culturally Diverse Students
- Methods and Materials for Teaching Bilingual Students (ESL endorsement only)

How do I obtain my endorsement when my coursework at the IRC is finished?

If all coursework was taken at the IRC or NLU, the process for requesting a Bilingual/ESL endorsement begins with NLU’s online form accessed through the NLU Student Portal. Please go to http://www.nl.edu/licensure/instructions for further information.

You should NOT apply directly to ISBE for the endorsement. Any student who applies directly to ISBE will have to wait significantly longer (usually 5-6 months) for a transcript review to get the Endorsement added.

What if I have taken some of the ESL and/or Bilingual courses at another university?

NLU will assist only students who have taken the majority of the coursework, 4 - 6 courses through NLU/IRC, with applying for their endorsement. If you have taken 1 - 2 courses with another university, you must verify this coursework with ISBE. To find out if non-NLU coursework has met a state requirement, you have the following options:

1. Contact the prior university to find out which Endorsement requirements have been met.
2. Apply for the Endorsement in ELIS and ISBE will send you a list of deficiencies. With this information, NLU/IRC can work with you to determine the remaining required courses needed for the Endorsement.

Bilingual/ESL Special Education Approval

Approval for Bilingual or ESL Special Education will be issued to individuals who meet the following requirements:

A. Hold an Illinois teaching license endorsed in a special education teaching field, or a license with a special education approval.
B. Complete 9 graduate credit hours distributed among the following required courses:
   1. Foundations in Language Minority Education
   2. Either Methods and Materials for Teaching English as a Second Language (for ESL SPED Approval) OR Methods and Materials for Teaching Bilingual Students (for Bilingual SPED Approval)
   3. Assessment of Language Minority Students
C. Complete the language proficiency assessment in the target language (applies to Bilingual SPED approval only).

Frequently Asked Questions (FAQs)

For additional information offered by National Louis University, please see Frequently Asked Questions (FAQs) at https://tinyurl.com/ybeqnrmm5.
Course Registration

Terms and Policies

Bilingual and ESL Endorsement Courses

General Information

The Illinois Resource Center, in conjunction with National Louis University (NLU), offers a comprehensive package of specialized graduate courses which can be applied toward partial fulfillment of the requirements for bilingual and ESL teacher endorsement. Graduate credit for course work is provided by NLU.

Location: Courses will be held at the Illinois Resource Center, 2626 S. Clearbrook Drive, Arlington Heights, unless otherwise noted.

Cost: $635.00 for 3 graduate credit hours per course. Clinical hours are included in each course.

Textbooks: Students are responsible for purchasing their own textbook(s). Students will receive a registration confirmation email four weeks prior to the first class session, which will specify which book(s) to purchase.

FAQs: Answers to many questions can be found at: https://tinyurl.com/ybeqmrm5

Note: Be advised that most IRC courses assume some prior experience using technology. In many instances, course resources are provided through web-based blackboards, and student assignments are submitted electronically.

IRC Attendance Policy

These Bilingual and ESL endorsement courses are graduate level courses with the expectation that students will attend all classes promptly. It is highly recommended that you make every effort to attend the first class of any course sequence as the general scope of the course/clinical dates/assignments are outlined in the syllabus distributed at this first session. In order to avoid a conflict with regard to attending the first session, please check your school calendar before registering for a specific course. (Conflicts due to national or religious holidays may be resolved with an instructor.) Should there be an issue pertaining to non-attendance at any class session, it will be the student’s responsibility to obtain any missed information.

For evening classes, one absence (half-day for all-day classes) with an acceptable excuse is permitted, but two missed classes (one day for all-day classes) will cause the student’s grade to be lowered one letter and after a third absence the student must withdraw from the course. Significant lateness will accumulate as an absence as well. Should a student need to withdraw/drop a course, the request must be submitted in writing.

Please note that in cases of bad weather, TV/radio/website announcements regarding National Louis University may not apply to IRC classes. Please call the IRC directly for possible class cancellations. This information will also be posted on the IRC website. Saturday class participants should contact their instructor directly.

IRC Registration, Payment and Cancellation Policy

Registration deadline is 4 weeks prior to the starting date of each course based on space availability. Because of limited enrollment policies, registration will be taken on a first come, first served basis. If you have missed the deadline, you must call the IRC prior to submitting a registration form to ensure space is available. Please note that, once you attempt to register either through the mail or online, your payment will be automatically processed. If in the event that a course is closed and your payment has been processed, you will be refunded the full amount within 30 days.

Registration for Fall courses must be paid in full. Registration for other semesters must be accompanied by a $75.00 nonrefundable deposit per course. Deposits cannot be applied toward any other courses in the event of cancellation, course changes, and overpayments made by the participant. No exceptions will be made, please double-check registrations and payments before submitting them.

After the second session of the course, there will be NO tuition refunds. The remaining tuition balance (minus deposit) must be paid no later than four weeks prior to the course starting date. If full payment has not been received four weeks prior to the start date of the course, a student will be dropped from the class roster in order to accommodate others who may be on the waiting list. Students registering for coursework, beginning with Foundations, will be expected to fill out an NLU online application during the first class session to be admitted as a non-degree seeking student.

Online registration is available. We encourage you to register online at www.thecenterweb.org/irc if you plan to pay using your personal credit card and the credit card billing address is the same as your home address (note the card name must be in the name of the student registering for a course).

Payment information: For payment by check or credit card, mail to The Center/IRC, 2626 S. Clearbrook Dr., Arlington Heights, IL 60005.

The IRC reserves the right to cancel a course due to low enrollment.

Classes fill quickly: register early for any semester during the 2019-2020 school year.
# IRC Courses with NLU Graduate Credit

**Location:** Illinois Resource Center, Arlington Heights

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>COURSE ID</th>
<th>DATES &amp; TIMES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Foundations in Language Minority Education</strong> <em>(NATIONAL #CIL-500)</em></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| • The political, social and educational issues that contributed to the formulation of local, state, and federal policy regarding appropriate public school services for language minority populations | 203002011 | **Fall (A)** Tuesdays 4:45 p.m. – 8:45 p.m.  
Sep. 24, Oct. 1, 8, 15, 22, 29, Nov. 5, 12, 19, 26, Dec. 3, 2019 |
| • Specific instructional models and their theoretical and empirical bases | 203002012 | **Winter (B)** Tuesdays 4:45 p.m. – 8:45 p.m.  
Jan. 7, 14, 21, 28, Feb. 4, 11, 18, 25, Mar. 3, 10, 17, 2020 |
| • Current research on program effectiveness and pupil achievement | 203002013 | **Spring (C)** Tuesdays 4:45 p.m. – 8:45 p.m.  
Mar. 31, Apr. 7, 14, 21, 28, May 5, 12, 19, 26, Jun. 2, 9, 2020 |
| | 213002010 | **Summer (D)** Mondays and Wednesdays 9:00 a.m. – 3:00 p.m.  
Jul. 6, 8, 13, 15, 20, 22, 27, 2020 |

**PREREQUISITE:**

NONE

**HYBRID COURSES FEATURE A COMBINATION OF FACE-TO-FACE CLASSROOM SESSIONS, ASYNCHRONOUS ONLINE MODULES, AND CLINICAL DATES AS DETERMINED BY THE INSTRUCTOR.**

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>COURSE ID</th>
<th>DATES &amp; TIMES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Methods and Materials for Teaching English as a Second Language</strong> <em>(NATIONAL #CIL-505)</em></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| • Strategies for teaching listening, speaking, reading and writing | 203002020 | **Fall (A)** Thursdays 4:45 p.m. – 8:45 p.m.  
Sep. 19, 26, Oct. 3, 10, 17, 24, 31, Nov. 7, 14, 21, 28-Thanksgiving clinical, 2019 |
| • Selection, use and evaluation of ESL materials | 203002021 | **Winter (B)** Tuesdays 4:45 p.m. – 8:45 p.m.  
Jan. 7, 14, 21, 28, Feb. 4, 11, 18, 25, Mar. 3, 10, 17, 2020 |
| • Integrating ESL into the curriculum | 203002022 | **Spring (C)** Thursdays 4:45 p.m. – 8:45 p.m.  
Apr. 2, 9-clinical, 16, 23, 30, May 7, 14, 21, 28, Jun. 4, 11, 2020 |

**PREREQUISITE:**

FOUNDATIONS IN LANGUAGE MINORITY EDUCATION

**NOTE:**

ALL ESL METHODS SECTIONS ARE GRADE LEVELS K-12.

ALL ESL METHODS SECTIONS WILL BE OFFERED AS A HYBRID COURSE FEATURING A COMBINATION OF FACE-TO-FACE CLASSROOM SESSIONS, ASYNCHRONOUS ONLINE MODULES, AND CLINICAL DATES AS DETERMINED BY THE INSTRUCTOR.

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>COURSE ID</th>
<th>DATES &amp; TIMES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Methods and Materials for Teaching Bilingual Students</strong> <em>(NATIONAL #CIL-506)</em></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| • Instructional strategies for content area classes: science, social studies and math | 203002030 | **Fall (A)** Wednesdays 4:45 p.m. – 8:45 p.m.  
Sep. 18-clinical, 25, Oct. 2, 9, 16, 23, 30, Nov. 6, 13, 20,  
27-Thanksgiving clinical, 2019 |
| • Content-based language instruction | 203002031 | **Spring (B)** Wednesdays 4:45 p.m. – 8:45 p.m.  
Apr. 1, 8, 15, 22, 29, May 6, 13, 20, 27, Jun. 3, 10, 2020 |
| • Management of a multilevel classroom | | |
| • Curriculum development | | |
| • Collaborative teaching strategies | | |

**PREREQUISITE:**

FOUNDATIONS IN LANGUAGE MINORITY EDUCATION
Assessment of Language Minority Students [NATIONAL #CIL-510]

- Issues of non-discriminatory assessment
- Instruments and procedures useful in assessing both the language and academic proficiency of language minority students
- Procedures for designing a diagnostic assessment of the language proficiency of special needs students
- Suggestions for compiling comprehensive evaluations of students and programs

PREREQUISITES:
FOUNDATIONS IN LANGUAGE MINORITY EDUCATION
AND A METHODS AND MATERIALS CLASS

203002051 Fall (A) Wednesdays 4:45 p.m. – 8:45 p.m.
Sep. 18, 25, Oct. 2, 9, 16, 23, 30, Nov. 6, 13, 20, 27-Thanksgiving clinical, 2019
203002052 Winter (B) Saturdays 9:00 a.m. – 3:00 p.m.
Jan. 11, 18, 25, Feb. 1, 8, 15, 22, 2020

FORMAT: All classes will be online with the exception of the first session which will be face-to-face.

203002053 Spring (C) Tuesdays 4:45 p.m. – 8:45 p.m.
Mar. 31, Apr. 7, 14, 21, 28, May 5, 12, 19, 26, Jun. 2, 9, 2020
203002054 Spring (D) Thursdays 4:45 p.m. – 8:45 p.m.
Apr. 2, 9-clinical, 16, 23, 30, May 7, 14, 21, 28, Jun. 4, 11, 2020

213002050 Summer (E) Thursdays: 9:00 a.m. – 3:00 p.m.
June 18, 25, July 2, 9, 16, 23, 30, 2020

FORMAT: All classes will be online with the exception of the first class which will be face-to-face.

Cross-Cultural Education [NATIONAL #CIL-531]

- The role of culture in the American educational system and how various ethnolinguistic groups contribute to the cultural dynamics of a classroom
- Cultural dynamics at work in student assessment, teacher expectation, and pedagogical practices
- How to promote learning through effective multicultural classroom management

PREREQUISITE:
FOUNDATIONS IN LANGUAGE MINORITY EDUCATION

ALL CROSS-CULTURAL SECTIONS WILL BE OFFERED AS A HYBRID COURSE FEATURING A COMBINATION OF FACE-TO-FACE CLASSROOM SESSIONS, ASYNCHRONOUS ONLINE MODULES, AND CLINICAL DATES AS DETERMINED BY THE INSTRUCTOR.

203002062 Fall (A) Tuesdays 4:45 p.m. – 8:45 p.m.
Sep. 24, Oct. 1, 8, 15, 22, 29, Nov. 5, 12, 19, 26, Dec. 3, 2019
203002063 Winter (B) Thursdays 4:45 p.m. – 8:45 p.m.
Jan. 9, 16, 23, 30, Feb. 6, 13, 20, 27, Mar. 5, 12, 19, 2020
203002064 Spring (C) Wednesdays 4:45 p.m. – 8:45 p.m.
Apr. 1, 8, 15, 22, 29, May 6, 13, 20, 27, Jun. 3, 10, 2020
213002060 Summer (D) Tuesdays and Thursdays: 9:00 a.m. – 3:00 p.m.
Jul. 7, 9, 14, 16, 21, 23, 28, 2020

Reading in a New Language: Linguistic Considerations [NATIONAL #CIL-512]

- The process of reading in a first language compared to the process of reading in a second language
- Methods of developing second language reading skills and specific strategies for use in the classroom
- Selection of second language reading materials and reading in the content areas; development of writing skills in a second language

PREREQUISITE:
FOUNDATIONS IN LANGUAGE MINORITY EDUCATION

ADDITIONAL RECOMMENDATION:
A METHODS AND MATERIALS CLASS

203002081 Fall (A) Thursdays 4:45 p.m. – 8:45 p.m.
Sep. 19, 26, Oct. 3, 10, 17, 24, 31, Nov. 7, 14, 21, 28-Thanksgiving clinical, 2019
203002082 Winter (B) Wednesdays 4:45 p.m. – 8:45 p.m.
Jan. 8, 15, 22, 29, Feb. 5, 12, 19, 26, Mar. 4, 11, 18, 2020
203002083 Spring (C) Wednesdays 4:45 p.m. – 8:45 p.m.
Apr. 1, 8, 15, 22, 29, May 6, 13, 20, 27, Jun. 3, 10, 2020
213002080 Summer (D) Mondays and Wednesdays 9:00 a.m. – 3:00 p.m.
Jul. 6, 8, 13, 15, 20, 22, 27, 2020
IRC COURSES
WITH NLU GRADUATE CREDIT
Location: Illinois Resource Center, Arlington Heights

REGISTRATION FORM ON PAGES 9 & 10

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>COURSE ID</th>
<th>DATES &amp; TIMES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technology Instruction for Linguistically and Culturally Diverse Students (NATIONAL #CIL-532)</td>
<td>203002000</td>
<td>Fall 19 (A) Thursdays 4:45 p.m. – 8:45 p.m.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Sep. 19, 26, Oct. 3, 10, 17, 24, 31, Nov. 7, 14, 21, 28-Thanksgiving clinical, 2019</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FORMAT: All classes will be online with the exception of the first class session which will be face-to-face.</td>
</tr>
<tr>
<td></td>
<td>203002001</td>
<td>Winter 20 (B) Thursdays 4:45 p.m. – 8:45 p.m.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Jan. 9, 16, 23, 30, Feb. 6, 13, 20, 27, Mar. 5, 12, 19, 2020</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FORMAT: Hybrid course</td>
</tr>
<tr>
<td></td>
<td>203002002</td>
<td>Spring 20 (C) Thursdays 4:45 p.m. – 8:45 p.m.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Apr. 2, 9-clinical, 16, 23, 30, May 7, 14, 21, 28, Jun. 4, 11, 2020</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FORMAT: Hybrid course</td>
</tr>
</tbody>
</table>

**PREREQUISITES:**
FOUNDATIONS IN LANGUAGE MINORITY EDUCATION
AND EITHER METHODS AND MATERIALS FOR TEACHING
BILINGUAL STUDENTS OR METHODS AND MATERIALS
FOR TEACHING ESL. IN ADDITION, PARTICIPANTS MUST
HAVE A WORKING KNOWLEDGE OF SOFTWARE SUCH
AS MS WORD, EXCEL AND POWERPOINT AS WELL AS A
BASIC KNOWLEDGE OF INTERNET BROWSERS. PLEASE
BRING A LAPTOP COMPUTER TO THE FIRST SESSION.

HYBRID COURSES FEATURE A COMBINATION OF
FACE-TO-FACE CLASSROOM SESSIONS,
ASYNCHRONOUS ONLINE MODULES, AND CLINICAL
DATES AS DETERMINED BY THE INSTRUCTOR.
## IRC Courses with NLU Graduate Credit

### East Maine SD 63, Gemini Junior High School, 8955 Greenwood Avenue, Niles, IL 60714

<table>
<thead>
<tr>
<th>Title/GRN ID</th>
<th>Prerequisite(s)</th>
<th>Course ID</th>
<th>Dates &amp; Times</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assessment of Language</strong></td>
<td>Foundations in Language, Minority Education AND A Methods and Materials Class</td>
<td>203002150</td>
<td><strong>Fall 19</strong> Tuesdays 4:15 p.m. – 8:15 p.m. Sep. 17, 24, Oct. 1, 8, 15, 22, 29, Nov. 5, 12, 19, 28-clinical, 2019</td>
</tr>
<tr>
<td><strong>Minority Education</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Cross-Cultural Education</strong></td>
<td>Foundations in Language, Minority Education</td>
<td>203002160</td>
<td><strong>Winter 20</strong> Tuesdays 4:15 p.m. – 8:15 p.m. Jan. 7, 14, 21, 28, Feb. 4, 11, 18, 25, Mar. 3, 10, 17-clinical, 2020</td>
</tr>
<tr>
<td><strong>NATIONAL #CIL-531</strong></td>
<td></td>
<td></td>
<td><strong>FORMAT:</strong> All classes will be online with the exception of Jan. 7 and Mar. 10 which will be face-to-face.</td>
</tr>
<tr>
<td><strong>Technology Instruction for</strong></td>
<td>Foundations in Language, Minority Education AND Either Methods and Materials for Teaching Bilingual Students or and Methods and Materials for Teaching ESL. In addition, participants must have a working knowledge of software such as MS Word, Excel and PowerPoint as well as a basic knowledge of Internet Browsers. Please bring a Laptop Computer to the first session.</td>
<td>203002100</td>
<td><strong>Spring 20</strong> Tuesdays 4:15 p.m. – 8:15 p.m. Mar 31, Apr. 7, 14, 21, 28, May 5, 12, 19, 26, Jun. 2, 9, 2020</td>
</tr>
<tr>
<td>Linguistically and Culturally Diverse Students</td>
<td></td>
<td></td>
<td><strong>FORMAT:</strong> All classes will be online with the exception of the first session which will be face-to-face.</td>
</tr>
<tr>
<td><strong>NATIONAL #CIL-532</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Foundations in Language</strong></td>
<td>NONE</td>
<td>203002310</td>
<td><strong>Fall 19</strong> Wednesdays 4:15 p.m. – 8:15 p.m. Oct. 2, 9, 16, 23, 30, Nov. 6, 13, 20, 27 (clinical)</td>
</tr>
<tr>
<td><strong>Minority Education</strong></td>
<td></td>
<td></td>
<td><strong>Dec. 4, 11, 2019</strong></td>
</tr>
<tr>
<td><strong>NATIONAL #CIL-500</strong></td>
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<td></td>
</tr>
</tbody>
</table>

**Niles Township, Maier Administration Center, 5050 Madison Street, Skokie, IL 60077**

**Hybrid Courses feature a combination of face-to-face classroom sessions, asynchronous online modules, and clinical dates as determined by the instructor.**
SPECIAL EVENTS

MULTILINGUAL ILLINOIS
43rd ANNUAL STATEWIDE CONFERENCE FOR TEACHERS SERVING LINGUISTICALLY AND CULTURALLY DIVERSE STUDENTS
DECEMBER 3-6, 2019
Hilton/Chicago Oak Brook Hills Resort and Conference Center, Oak Brook, Illinois 60523

ESSA
2020 STATEWIDE CONFERENCE
FEBRUARY 10-12, 2020
Sheraton Chicago Hotel and Towers, Chicago, Illinois 60611

STATEWIDE JOB FAIR
SATURDAY, MARCH 14, 2020
DoubleTree by Hilton, Hotel and Conference Center, Downers Grove, Illinois 60515

15TH ANNUAL BILINGUAL PARENT SUMMIT
SATURDAY, MAY 9, 2020
Hilton/Chicago Oak Brook Hills Resort and Conference Center, Oak Brook, Illinois 60523
COURSES 2019-2020

All of the following information is required. Only registrations with ALL the required information provided will be processed.

PERSONAL INFORMATION

Last Name __________________________________________  First Name (formal) ____________________________Middle Initial ________________

Maiden Name (if applicable) ___________________________________________IEIN# ____________________________

Home Address ____________________________________________

City ____________________________  State __________  Zip Code __________  County ____________________________

Home Phone Number ____________________________  Cell Phone Number ____________________________

Personal Email Address ____________________________________________

EMPLOYMENT INFORMATION

District Name/Number ____________________________________________

District Address ____________________________________________

City ____________________________  State __________  Zip Code __________  County ____________________________

School Name ____________________________________________

School/Work Address ____________________________________________

City ____________________________  State __________  Zip Code __________  County ____________________________

Work Phone Number ____________________________________________

School Email Address ____________________________________________

Preferred Mailing Address:  o Home  o Program/Work

Position:  o Administrator  o Bilingual Program Director  o Coordinator  o Counselor  o Principal  o Superintendent

  o Teacher  o Teacher Assistant  o Other ____________________________________________ Grade Level(s) ____________________________

Program:  o ESL  o Bilingual  o General Education  o Dual Language  o Other ____________________________________________

Please indicate whether you have had the following courses:

o Yes  o No  Foundations in Language Minority Education

o Yes  o No  Methods and Materials  o ESL  o Bilingual

Registration Deadline is 4 weeks prior to the starting date of each course based on space availability. Registration for fall courses must be paid in full. Registration for courses in other semesters must be accompanied by a $75.00 nonrefundable deposit per course, and will be taken on a first-come, first-served basis. Deposits cannot be applied toward any other courses in the event of cancellation by the participant. After the second session of the course, there will be NO tuition refunds. The remaining tuition balance (minus deposit) must be paid no later than four weeks prior to the course starting date to avoid being dropped from the course in order to accommodate others who may be on the waiting list. The IRC reserves the right to cancel a course due to low enrollment. Please note that, once you attempt to register either through the mail or online, your payment will be automatically processed. If in the event that a course is closed and your payment has been processed, you will be refunded the full amount within 30 days. If you have missed the registration deadline, you must call the IRC prior to mailing a registration form to ensure space is available.

If you are paying with a credit card (VISA or Master Card only), we encourage you to register online at www.thecenterweb.org/irc.

If paying by check, please complete and mail (DO NOT FAX) with your check (payable to The Center) to:
The Center: Resources for Teaching and Learning/Illinois Resource Center, 2626 S. Clearbrook Dr., Arlington Heights, IL 60005

PLEASE COMPLETE BOTH SIDES OF REGISTRATION FORM (PAGES 9 AND 10)
Please indicate the course(s) you are registering for:

<table>
<thead>
<tr>
<th>Course</th>
<th>SEMESTER</th>
<th>IRC COURSE ID</th>
<th>DEPOSIT $75</th>
<th>BALANCE DUE $560 OR $635</th>
</tr>
</thead>
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**TOTAL $**

If you are paying with your personal credit card and the card billing address is the same as your home address, we encourage you to register online at www.thecenterweb.org/irc for secure online payment.

Registration payment mailing address: The Center/IRC, 2626 S. Clearbrook Dr., Arlington Heights, IL 60005

- Check #_________ enclosed in the amount of $______________ (make check payable to THE CENTER)
- Charge my credit card in the amount of $______________
- Visa: Account number__________________________ Expiration date__________
- Master Card: Cardholder name (please print)________________________________________________________
  Cardholder billing address________________________________________________________
  City________________________________________State ______ Zip Code ______ County ______
  Cardholder email address__________________________
  Cardholder signature__________________________

I have read and agree to the registration terms and policies as related to courses listed on page 3. Please Initial: ___________
All of the following information is required. Only registrations with ALL the required information provided will be processed.

**PERSONAL INFORMATION**

Last Name ____________________________________ First Name (formal) ________________________ Middle Initial ______

Maiden Name (if applicable) _______________________________ EIN# ______________________________

Home Address __________________________________________

City ___________________________________________ State ______ Zip Code ______ County ______

Home Phone Number _________________________ Cell Phone Number _________________________

Personal Email Address __________________________________________

**EMPLOYMENT INFORMATION**

District Name/Number ____________________________

District Address __________________________________________

City ___________________________________________ State ______ Zip Code ______ County ______

School Name __________________________________________

School/Work Address __________________________________________

City ___________________________________________ State ______ Zip Code ______ County ______

Work Phone Number ________________________________

School Email Address ________________________________

Preferred Mailing Address:  
- [ ] Home  
- [ ] Program/Work  

Position:  
- [ ] Administrator  
- [ ] Bilingual Program Director  
- [ ] Coordinator  
- [ ] Counselor  
- [ ] Principal  
- [ ] Superintendent  
- [ ] Teacher  
- [ ] Teacher Assistant  
- [ ] Other ______

Grade Level(s):  

Program:  
- [ ] ESL  
- [ ] Bilingual  
- [ ] General Education  
- [ ] Dual Language  
- [ ] Other ______

Please indicate whether you have had the following courses:

- [ ] Yes  
- [ ] No  

**Foundations in Language Minority Education**

- [ ] Yes  
- [ ] No  

**Methods and Materials**

Registration Deadline is 4 weeks prior to the starting date of each course based on space availability. Registration for fall courses must be paid in full. Registration for courses in other semesters must be accompanied by a $75.00 nonrefundable deposit per course, and will be taken on a first-come, first-served basis. Deposits cannot be applied toward any other courses in the event of cancellation by the participant. After the second session of the course, there will be NO tuition refunds. The remaining tuition balance (minus deposit) must be paid no later than four weeks prior to the course starting date to avoid being dropped from the course in order to accommodate others who may be on the waiting list. The IRC reserves the right to cancel a course due to low enrollment. Please note that, once you attempt to register either through the mail or online, your payment will be automatically processed. If in the event that a course is closed and your payment has been processed, you will be refunded the full amount within 30 days. If you have missed the registration deadline, you must call the IRC prior to mailing a registration form to ensure space is available.

If you are paying with a credit card (VISA or Master Card only), we encourage you to register online at www.thecenterweb.org/irc.

If paying by check, please complete and mail (DO NOT FAX) with your check (payable to The Center) to:
The Center: Resources for Teaching and Learning/Illinois Resource Center, 2626 S. Clearbrook Dr., Arlington Heights, IL 60005

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**PLEASE COMPLETE BOTH SIDES OF REGISTRATION FORM (PAGES 11 AND 12)**
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<th>COURSES IN EAST MAINE SD 63:</th>
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<td><strong>Cross Cultural Education</strong></td>
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<td><strong>Technology Instruction for Linguistically and Culturally Diverse Students</strong></td>
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<th>COURSES IN NILES TOWNSHIP:</th>
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| TOTAL | $ | $ |

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- Master Card: Cardholder name (please print) _____________________________________________
  Cardholder billing address ____________________________________________________________
  City________________________State____Zip Code______County _______________
  Cardholder email address _____________________________________________________________
  Cardholder signature ________________________________________________________________

I have read and agree to the registration terms and policies as related to courses listed on page 3. Please Initial: ___________
East Maine SD 63
Gemini Junior High School
8955 Greenwood Avenue
Niles, IL  60714

Niles Township
Maier Administration Center
5050 Madison Street
Skokie, IL  60077
From Chicago, IL
1. Take I-90 W. toward O'Hare/Rockford
2. Take Arlington Hts. Rd. exit
3. Turn right onto Arlington Hts. Rd.
4. Turn right onto E. Algonquin Rd.
5. Continue on E. Algonquin Rd.
6. Turn right onto S. Clearbrook Dr.
7. Continue around curve—The Center will be on your right.

From I-294
1. Take I-90 W. toward Rockford
2. Take Arlington Hts. Rd. exit
3. Turn right onto Arlington Hts. Rd.
4. Turn right onto E. Algonquin Rd.
5. Continue on E. Algonquin Rd.
6. Turn right onto S. Clearbrook Dr.
7. Continue around curve—The Center will be on your right.

From Rockford, IL
1. Take I-90 E. toward Chicago
2. Take Arlington Hts. Rd. exit
3. Turn left onto Arlington Hts. Rd.
4. Turn right onto E. Algonquin Rd.
5. Continue on E. Algonquin Rd.
6. Turn right onto S. Clearbrook Dr.
7. Continue around curve—The Center will be on your right.

PACE Bus Information
There is a PACE bus available Monday through Saturday from Rosemont CTA Train Station to The Center. The #606 bus travels via I-90 to Route 83 (Elmhurst Road) and continues to Algonquin Road. Exit the bus across from Clearbrook Drive before Goebbert Road. (This bus goes on to Woodfield.) The Center is about a two block walk.

The schedule is very convenient. Monday through Friday, the bus leaves every 10 minutes during rush hour in the morning and in the evening. On Saturday, the bus is available every 30-40 minutes.

Parking Information
Additional street parking available along S. Clearbrook Drive and E. Brook Drive
Registration Deadline is 4 Weeks Prior to the Starting Date of Each Course!

Register NOW for any semester during the 2019-20 school year!