



Adult Learning Resource Center

2010 ADULT EDUCATION CONFERENCE — NORTHERN REGION

**Friday, December 3
Hilton Indian Lakes Resort
Bloomington, IL**

CALL FOR PRESENTATIONS

May, 2010

Dear Adult Educators,

The Adult Education Service Center of Northern Illinois/Adult Learning Resource Center is soliciting proposals for presentations at the **2010 Northern Region Adult Education Conference**. The conference will be held Friday, December 3, at the Hilton Indian Lakes Resort in Bloomington, Illinois (25 miles west of Chicago).

This conference reflects an effort to coordinate services, resources, and talents in the Northern Region. Conference participants include instructors, administrators, counselors, support staff, and others from Adult Education and related programs. The conference sessions will focus on, but not be limited to, adult education topics.

Enclosed is the Call for Presentations. Please note that the submission deadline has been **extended to Friday, August 20, 2010**. To ensure a wide variety of topics and local participation, we strongly encourage representatives from all programs to submit proposals. Proposals will be evaluated on the basis of clarity, relevance of content, and interest to the conference audience.

We thank you for your help in making this a valuable conference for all. Please contact Catherine Porter at 224/366-8500, or cporter@cntrmail.org if you have any questions.

Sincerely,

Sue Barauski, Director
Adult Learning Resource Center

2010 Conference Call for Papers – Page 1

This page must be completed for all proposals.

1. INTENDED AUDIENCE *Check all that apply:*

- | | |
|--|--|
| <input type="checkbox"/> Administrators | <input type="checkbox"/> Support Staff |
| <input type="checkbox"/> Teachers | <input type="checkbox"/> Family Literacy Staff |
| <input type="checkbox"/> Literacy Volunteers | <input type="checkbox"/> Other _____ |

2. AREA(S) OF PRESENTATION *Check all that apply:*

- | | |
|--|---|
| <input type="checkbox"/> Transitioning Adult Learners | <input type="checkbox"/> ESL |
| <input type="checkbox"/> Bridge Programming | <input type="checkbox"/> EL/Civics |
| <input type="checkbox"/> Workplace Education | <input type="checkbox"/> Citizenship |
| <input type="checkbox"/> Adult Basic Education/Literacy | <input type="checkbox"/> Technology |
| <input type="checkbox"/> GED/GED- <i>i</i> | <input type="checkbox"/> Distance Learning |
| <input type="checkbox"/> Evidence-based Reading Instruction/STAR | <input type="checkbox"/> Family Literacy |
| <input type="checkbox"/> Evidence-based Math Instruction | <input type="checkbox"/> Spanish Literacy/Spanish GED |
| <input type="checkbox"/> The Younger Adult Student (16-21 years) | <input type="checkbox"/> Administrative Issues (e.g.,
professional development, supervision) |
| <input type="checkbox"/> Special Learning Needs | <input type="checkbox"/> Other _____ |

3. NAME OF PRESENTER(S) AND AFFILIATED PROGRAM(S) TO APPEAR IN THE PROGRAM BOOKLET.

List primary presenter first (who also will be the contact person). If there are more than 2 presenters, please attach names and affiliations.

NAME (Primary Presenter / Contact Person)	POSITION
---	----------

E-MAIL	FAX
--------	-----

DAYTIME PHONE	EVENING PHONE
---------------	---------------

PROGRAM / AGENCY / INSTITUTION

MAILING ADDRESS

CITY	STATE	ZIP CODE
------	-------	----------

NAME (Co-Presenter)	POSITION
---------------------	----------

E-MAIL ADDRESS

PROGRAM / AGENCY / INSTITUTION

DAYTIME PHONE	EVENING PHONE
---------------	---------------

2010 Fall Conference Call for Papers-Page 2

This page must be completed for all proposals.

4. BRIEF BIOGRAPHICAL DESCRIPTION OF EACH PRESENTER

(25 word limit. Please attach a page if more space is needed.)

5. PRESENTATION TITLE

(10 word limit)

6. PRESENTATION DESCRIPTION FOR THE PROGRAM BOOKLET

(50 word limit)

7. PRESENTATION DESCRIPTION (INCLUDE OBJECTIVES, CONTENT, AND STRATEGIES FOR INTERACTION)

(250 words or less. Please attach description.)

8. AUDIO VISUAL NEEDS: Check all that apply:

- No A/V needed Screen only Overhead projector Flip chart
(for use with transparencies)
- I am planning a Power Point presentation and will bring my own equipment (LCD projector and laptop)
Note: If you are planning a Power Point presentation, you must bring your own equipment (LCD projector and laptop computer).

If you need a VCR or DVD player, or have questions regarding A/V needs, contact Catherine Porter at cporter@cntrmail.org.

Deadline for submission has been **extended to Friday, August 20, 2010**. You will be notified in October if your proposal has been accepted. All proposals will receive careful consideration. Return proposals to:

Catherine Porter

Adult Learning Resource Center

2626 S. Clearbrook Drive

Arlington Heights, IL 60005

Phone (224) 366-8500

Fax (847) 378-6225

Email cporter@cntrmail.org

CONFERENCE PRESENTER AGREEMENT

As a non-profit agency, the Adult Learning Resource Center is unable to provide honoraria or to reimburse presenters' travel expenses. For this reason, I understand that all presenters:

Must pre-register for the conference and pay the conference registration fee.

1. Will not be paid an honorarium or be reimbursed for travel expenses.
2. Are responsible for furnishing handouts for their sessions.
3. Will adhere to copyright laws.

Signature of primary presenter

Date

Thank you for understanding.