

# Adult ESL Instruction: Some Suggested Materials

## ESL Methodology / Reference

***Approaches to Adult ESL Literacy Instruction*** by Joann Crandall and Joy Kreeft Peyton. Center for Applied Linguistics and Delta Systems, 1993.

Educators describe the five main approaches: competency-based, Whole Language, Language Experience, Freirean and learner-generated writing.

***Cambridge Handbooks for Language Teachers*** by Cambridge University Press.

A series of handbooks providing theory and techniques for immediate use. Titles include lesson planning, discussions, grammar, games, writing, and more.

***A Course in Language Teaching: Practice and Theory*** by Penny Ur. Cambridge University Press, 1991.

A comprehensive introduction to the teaching of languages for training or self-study. Includes modules on presentation and practice activities, lesson planning, teaching reading, writing, pronunciation, listening, and speaking.

***The Grammar Book: An ESL/EFL Teacher's Course, 2<sup>nd</sup> ed.***, by Marianne Celce-Murcia and Diane Larsen-Freeman. Heinle & Heinle, 1999.

A detailed reference grammar including teaching suggestions for each grammar area.

***Hands-on English.***

Bi-monthly publication for teachers and tutors. Teaching tips and reproducible activities. To order call 1-800-ESL-HAND or visit [www.handsonenglish.com](http://www.handsonenglish.com).

***How to Teach English: An introduction to the practice of English language teaching*** by Jeremy Harmer. Longman, 1998.

A clear guide to the field for new teachers or teachers in training. Includes methods, grammar, how to teach the four skills, ideas on textbooks, and lesson planning.

***Learner English: A teacher's guide to interference and other problems, 2<sup>nd</sup> ed.***, by Michael Swan and Bernard Smith. Cambridge University Press, 2001.

A practical reference guide that compares features of students' first languages with English to help teachers understand students' problems with pronunciation and grammar.

***New Ways Series*** by Teachers of English to Speakers of Other Languages.

A series of handbooks on a variety of topics with contributions from teachers in the field. Titles include Grammar, Speaking, Reading, Listening, Writing, Classroom Assessment and more. Order from [www.tesol.org](http://www.tesol.org) or (888) 891-9941.

***Principles of Language Learning and Teaching, 4<sup>th</sup> ed.***, by H. Douglas Brown. Prentice Hall Inc., 2000.

A graduate-level coursebook, also appropriate for self-study. Provides an overview of current theory.

 ***Teacher Training Through Video: ESL Techniques*** by Longman Publishing, 1992.

A series of twelve teacher training videos covering many classroom techniques including listening, reading, and speaking, as well as planning lessons. Each video includes a demonstration lesson by an experienced teacher, and a set of print materials. Available on loan from the ALRC library.

***Teaching Adult ESL: A Practical Introduction*** by Betsy Parrish. McGraw Hill, 2004.

A wonderful reference for all adult ESL teachers. Covers teaching the skill areas as well as often-neglected topics, such as classroom management, evaluating and selecting materials, and program models.

***Teaching Adult Second Language Learners*** by Heather McKay and Abigail Tom. Cambridge University Press, 1999.

An excellent overview of the adult ESL learner and a practical collection of topic-based language lessons.

***Teaching English as a Second or Foreign Language, 3<sup>rd</sup> ed.***, edited by Marianne Celce-Murcia. Heinle & Heinle Publishers, 2001.

A collection of essays by experienced teachers.

***Techniques and Principles in Language Teaching, 2<sup>nd</sup> ed.***, by Diane Larsen-Freeman. Oxford University Press, 2000.

An easy-to-read introduction to eight of the most popular ESL methods.

***Teaching Multilevel Classes in ESL*** by Jill Bell. Pippin Publishing, 1991.

A practical guide to planning instruction in a multi-level classroom, including many simple and useful activities.

## Core Texts (Integrated Skills)

*All the following texts include student books, teacher guides, and audio components. Additional materials are indicated below. Note: Many Core Texts have different authors for each level. Only some of the authors are listed here.*

***All-Star*** by Linda Lee, Stephen Sloan, Grace Tanaka, and Shirley Velasco. McGraw Hill, 2005. Four levels.

Standards-based, incorporating math skills in addition to language. Also available: an interactive CD-ROM program for computer practice, color transparencies, and Post-Testing Study Guides. ***Taking Off***, by the same publisher, is a four-skills text with a

literacy workbook for true beginners and can be used prior to beginning the *All-Star* series.

***Collaborations: English in our Lives*** by Donna Moss, Cathy C. Shank and Lynda Terrill. Heinle and Heinle Publishers, 1997. Five levels, Literacy to Intermediate 2.

Also available: Teacher's Kit - teacher book, activity masters, transparencies and assessment program.

***Contemporary English, 2<sup>nd</sup> ed.***, by Christy Newman, Ardith Simons, and Kathleen Weddel, et al. McGraw-Hill, 2003. Five levels including Literacy.

Also available: Student workbooks, annotated Teacher's Edition, and Conversation cards.

***Crossroads*** by Shirley A. Brod and Irene Frankel. Oxford University Press, 1992. Four levels.

Also available: workbooks, achievement tests, and a special *Multilevel Activity and Resource Package* for each level containing reproducible workbook pages, picture cards, and interactive games for multilevel classes.

***Downtown: English for Life and Work***, by Edward J. McBride. Thomson Heinle, 2006. Four levels.

Also available: assessment CD-ROMs, full-color transparencies, teacher's editions, workbooks, and audio cassettes / CDs.

***English – No Problem: Language for Home, School, Work, and Community*** by Trish Kerns and Patty Long, et al. New Readers Press, 2004. Five levels, literacy – high intermediate.

Contains options for multi-level classes. Also available: reproducible masters and vocabulary cards, a placement tool, and an online lesson-plan builder.

***Lifeprints, 2<sup>nd</sup> ed.***, by Christy M. Newman with A. Grognet and J. Crandall. New Readers Press, 1998. Three levels: literacy to beginning. Large print.

A special feature is the *Teacher Resource File* for each level which contains blackline masters for reinforcement and expansion activities.

***Stand Out: Standards Based English, 2<sup>nd</sup> edition***, by Rob Jenkins and Staci Lyn Sabbagh. Thomson Heinle, 2008. Five levels, low beginning to advanced.

Additional materials include lesson planner, grammar workbooks, tests, CD-ROM with reproducibles, and a web site.

***Step Forward: Language for Everyday Life***, Jayme Adelson-Goldstein, series editor. Oxford University Press, 2007. Five levels, "basic" to high intermediate.

A standards-based series with emphasis on civics, the workplace, the community, and academics.

***Ventures***, K. Lynn Savage, series editor. Cambridge University Press, 2008. Five levels, low beginning to high intermediate.

A standards-based series. A set of multi-level reproducible worksheets allow teachers to provide more or less challenging supplementary practice depending on learner needs.

## Literacy

*Note: A number of core series have literacy-level materials. ( See the “Core Text” section beginning on page 2). In this section, we present other options for true beginners.*

***First Class Reader: An Integrated Skills Approach to Literacy*** by Sharron Bassano and John Duffy. Alta Book Center, 1994.

***Literacy Plus: Living and Working in English*** by Joan Saslow. Longman, 2002. Book A is for pre-literate absolute beginners, and Book B is for low-literate beginners.

***Longman ESL Literacy, 3<sup>rd</sup> ed.***, by Yvonne Wong Nishio. Longman, 2007.

Includes student worktext and teacher resource book containing reproducible flashcards and activities.

***Starting to Read*** by Linda Mrowicki. Linmore Publishing, 1988.

## Listening

*These materials have accompanying audio components.*


***Active Listening: Building Skills for Understanding*** by Marc Helgesen and Steven Brown. Cambridge University Press, 1994. Three levels, high beginning to high intermediate.

***Before Book One: Listening Activities for Pre-Beginning Students of English, 2<sup>nd</sup> ed.***, by John R. Boyd and Mary Ann Boyd. Longman / Pearson Education, 1991.

***Consider the Issues: Advanced Listening and Critical Thinking Skills, 2<sup>nd</sup> ed.***, by Carol Numrich. Longman, 1995. Also ***Face the Issues*** (1997, intermediate) and ***Raise the Issues***, Second Edition, (1995, advanced) by the same author.

 ***Crossroads Café***. INTELECOM, 1997.

Twenty-six soap opera-like video episodes with supplementary print materials, produced through a collaboration of several federal agencies and several states, including Illinois, with Heinle & Heinle and INTELECOM. Can often be obtained via public libraries or from the collections of community colleges. Order from [www.intelecom.org](http://www.intelecom.org).

 ***English for All Video / CD Series***. Curriculum Publications Clearinghouse, 2003.

Contains twenty 15-minute episodes for high beginning or intermediate students. Can be used independently or in conjunction with the free web-based program at [www.myefa.org](http://www.myefa.org).

## Conversation/Oral Communication

***The Card Book: Interactive Games and Activities for Language Learners*** by Abigail H. Tom and Heather McKay. Alta Book Center Publishers, 2000.

***Elementary Communication Games*** by Jill Hadfield. Thomas Nelson and Sons, 1984. Beginning to intermediate. Also ***Intermediate Communication Games*** (1990) and ***Advanced Communication Games*** (1987) by the same author. Reproducible blackline masters for all levels. Available from Pearson Education in the U.S.

***Jazz Chants Old and New*** by Carolyn Graham. Oxford University Press, 2001. Also ***Grammarchants, Small Talk, and Holiday Jazz Chants*** by the same author. Cassettes or CDs of the chants are also available.

***Look Who's Talking, 2<sup>nd</sup> ed.*** by Mary Ann Christison and Sharron Bassano. Alta Book Center Publishers, 1995. Reproducible blackline masters for all levels.

***Let's Start Talking*** by George Rooks. Heinle & Heinle Publishers, 1994. High beginning. Also ***Can't Stop Talking*** (1990, intermediate) and the ***Non-Stop Discussion Workbook*** (1988, advanced) by the same author.

***Talking Together*** by Marc Helgesen. Addison-Wesley Publishing Company, 1993. High beginning.

***Zero Prep: Ready to Go Activities for the Language Classroom*** by Laurel Pollard and Natalie Hess. Alta Book Center Publishers, 1997.

A resource full of ideas for activities from ice-breakers to basic skills and review. Also ***Zero Prep for Beginners***.

## Pronunciation

***Clear Speech: Pronunciation and Listening Comprehension in North American English, 3rd ed.*** by Judy B. Gilbert. Cambridge University Press, 2004. Intermediate and advanced. Also ***Clear Speech from the Start*** (2001, beginning)

***Sounds Easy: Phonics, Spelling and Pronunciation*** by Sharron Bassano. Alta Book Center Publishers, 2002. Photocopiable exercises. Beginning.

***Sounds Great: Low Intermediate Pronunciation for Speakers of English, Book One*** by Beverly Beisbier. Heinle & Heinle Publishers, 1994. Book Two also available.

## Reading and Writing

***ACTIVE Skills for Reading*** series by Neil Anderson. Heinle & Heinle, 2002. A four-level series from high-beginning to high-intermediate. Audio tapes and CDs are also available.

***Beginning Stories from the Heart*** by Ronna Magy. Linmore Publishing, 1995. High beginning. Also ***Stories from the Heart*** (1991, intermediate) by the same author.

***Easy English News***. A low-level monthly ESL newspaper published September to June. To subscribe write to Easy English NEWS, P.O. Box 2596, Fair Lawn, New Jersey 07410 or visit [www.Elizabethclaire.com](http://www.Elizabethclaire.com).

***Exploring Themes: An Interactive Approach to Literature*** by Patricia A. Richard-Amato. Addison-Wesley Publishing Company, 1993. High intermediate / advanced.

***Personal Stories, Books 1, 2, and 3*** by Kamla Koch, et al. Linmore Publishing, 1985, 1986. Beginning / high beginning.

***Stories to Tell Our Children*** by Gail Weinstein. Heinle & Heinle, 1992.  
Literacy, reading, and writing activities.

***True Stories in the News: A Beginning Reader, 3rd ed.***, by Sandra Heyer. Longman, 2008. High beginning. Also ***More True Stories, Even More True Stories, Easy True Stories, Very Easy True Stories***, and several others by the same author. High beginning to intermediate.

***Write from the Start, 2<sup>nd</sup> ed.***, by David M. Davidson and David Blot. Heinle & Heinle Publishers, 1994. Beginning / intermediate. Also by the same authors: ***Put It in Writing, 2<sup>nd</sup> ed.*** Intermediate / advanced.

***A Writing Book, 3<sup>rd</sup> ed.***, by Tina Carver, et al. Pearson Education, 1998. High beginning / intermediate. Reproducible.

## Dictionaries

***Basic Oxford Picture Dictionary, 2<sup>nd</sup> ed.***, by Margot Gramer. Oxford University Press, 2002. Literacy to high beginning. Bilingual Spanish edition, CDs, cassettes, teacher's book, workbooks, reproducibles, picture card and overheads also available.

***The Oxford Picture Dictionary, 2<sup>nd</sup> ed.***, by Norma Shapiro and Jayme Adelson-Goldstein. Oxford University Press, 2005. Also workbooks, CDs/cassettes, transparencies, teacher's book with focused listening activities and Classic Classroom Activities. Bilingual editions (13) include Spanish, Chinese, Russian and Japanese. Beginning to intermediate. ***The Oxford Picture Dictionary Interactive CD-Rom***. builds on the words and pictures in the dictionary and includes games, activities, speaking and listening.

***The Longman Photo Dictionary of American English***. Pearson Education, 2003. Includes audio CDs.

***The Longman Dictionary of American English: A Dictionary for Learners of English*** by Virginia French Allen, et al. Longman, 1983. Also: student workbooks (intermediate-advanced).

***The Basic Newbury House Dictionary of American English***. Monroe Allen Publishers / Heinle & Heinle, 1998. A 15,000 word reference with graphics and sample sentence. Beginning to intermediate.

***The Newbury House Dictionary of American English. Updated Edition***. Monroe Allen Publishers / Heinle & Heinle, 2000. Book includes CD-Rom with all 40,000 words pronounced. High-intermediate to advanced.

***Many of the materials on this list can be ordered through:***

Delta Systems Co., Inc.  
1400 Miller Parkway  
McHenry, IL 60050-7030  
1-800-323-8270  
[www.delta-systems.com](http://www.delta-systems.com)

or

ALTA Book Center Publishers  
14 Adrian Court  
Burlingame, CA 94010  
1-800 ALTA/ESL  
[www.altaesl.com](http://www.altaesl.com)