

ORDER FORM

P.O. #

MAIL OR FAX TO:

ACTT ASSOCIATION OF CLASSROOM TEACHER TESTERS

1187 Coast Village Road Suite 1 #378, Montecito, CA 93108-2794

Sales Office - telephone: (805) 965-5704 FAX: (805) 965-5807

email: actt@cappassoc.com website: www.assessment-testing.com

Schools that order the CELSA, LCPT or BESTEL must order annual site licenses. Site licenses are based on the number of unduplicated students tested in a 12 month period (prior year or projected testing for the future). Site licenses are renewed each year. If ordering paper/pencil version, reusable test booklets must be purchased in addition to the site license. For all paper/pencil tests, a student answer sheet is provided which may be photocopied. LCPT order also includes a recorded CD. CELSCAN student answer sheets are scannable answer sheets specially designed for the CELSCAN software (CELSA test only). CELSCAN software requires a full page scanner linked with a PC and it scans and scores CELSA paper/pencil tests. CTA software for computer delivered is 60 cents per student/test and does not require the purchase of test booklets but does require a separate CELSA site license. Computer delivered tests are currently only available for the CELSA.

Please check which test you are ordering: CELSA_____ BESTEL_____ LCPT_____

A. Site License # students tested/yr.	License fee/yr.	B. Testing Materials & Software			
		Qty.	Description	Unit	Total
1-60	\$195		test booklets Form 1	\$2.50	
61-200	\$295		test booklets Form 2	\$2.50	
201-400	\$450		<i>User's Guide</i>	\$12	
401-750	\$675		Extra CD for LCPT	\$15	
751-1,200	\$995		CTA software for computer delivered (\$400/yr minimum)	.60	
more than 1,200 by quote			CELSCAN scanning software (use with scanner and PC)	\$600 yr.	
SUBTOTAL A:			CELSCAN student answer sheet scanforms (pkg. of 250)	\$64	
		SUBTOTAL B:			
		TOTAL A & B:			

Note: Tax (California only) and shipping will be added to invoice

I certify that the number of students claimed for site license pricing reflects the most accurate information available.

Name: _____

Position: _____

School: _____

Phone: _____

Street: _____

Fax: _____

City/State/Zip: _____

email: _____

ILLINOIS ADULT EDUCATION CELSA SITE LICENSE

REGISTRATION PROCEDURE

FY10

Illinois Community College Board-funded adult education programs are eligible to be added to the state CELSA Site License. When a program registers through the Adult Learning Resource Center, ICCB will be billed for the site license (see Box A on attached order form). There is **no cost** to your program for this site license registration, so do not send payment.

After registration, your program will receive:

- a master copy of the Student Answer Sheet which under the state site license can be duplicated;
- the Student Answer Key.

You then can order other CELSA testing materials and must pay for them but at a discounted rate (see Box B on attached order form). These materials include:

- The Test Booklets (which cannot be duplicated but are reuseable)
- The User's Guide

To be added to the Illinois CELSA site license:

1. Complete the attached order form "Box A. Site License" and bottom program information.
2. Fax to Sue Barauski at the ALRC/Arlington Heights 847-378-6225 for state site license approval. ALRC will then forward the form to ACTT.

Programs then order materials directly from ACTT by completing the information in Box B and the preferred shipping method. Please note: Programs must pay for any of these materials.

If you have any questions, contact the ACTT (see contact information on the order form) or Sue Barauski at the ALRC, 224-366-8620.